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## APPLICATION FOR EMPLOYMENT

It is the policy of the Wildling Art Museum to comply with all applicable state and federal laws prohibiting discrimination in employment based on age, ancestry, color, marital status, medical condition, national origin, physical or mental disability, pregnancy, race, religion, sex, sexual orientation, or veteran status.

### PERSONAL INFORMATION

Name \_\_\_\_\_  
 Last First MI Social Security Number Today's Date

Present Address \_\_\_\_\_  
 Street City/State Zip Code

Permanent Address \_\_\_\_\_  
 Street City/State Zip Code

Home Phone \_\_\_\_\_ Are you 18 years or older?  Yes  No

Are you prevented from lawfully becoming employed in this country because of visa or immigration status?  
*[Verification of identity and legal authority to work in the United States will be required upon employment.]*  Yes  No

What foreign languages do you speak fluently? Read \_\_\_\_\_ Write \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor?  Yes  No If Yes, please explain: \_\_\_\_\_

*[\*A conviction record will not necessarily be a bar to employment. Factors such as date of the offense, seriousness, and nature of the violation and rehabilitation will be taken into account.]*

I understand and agree that I may be required to take physical examinations and/or drug screen test(s) to conform to a drug-free working environment as a condition of hiring or continued employment. I agree to consent to take such test(s) at such time designated by the Wildling Art Museum and to release the company, its directors, officers, agent, or employees from any claim arising in connection with the use of such test(s).  
 Yes  No

### POSITION DESIRED

Position \_\_\_\_\_ Date You Can Start Work \_\_\_\_\_ Salary Desired \_\_\_\_\_

Are you employed now?  Yes  No If so, may we inquire of your present employer?  Yes  No

Why are you interested in this position? \_\_\_\_\_

### EDUCATION

TYPE OF SCHOOL	NAME & LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	DEGREES EARNED; SUBJECTS STUDIED
University/College				
Trade School				
Other				

## FORMER EMPLOYERS

(List your last four employers, starting with your most recent one first)

Mo/Yr	Employer's Name, Address & Phone Number Name of Supervisor	Salary	Position	Reason for Leaving
From: _____	_____	_____	_____	_____
To: _____	_____	_____	_____	_____
From: _____	_____	_____	_____	_____
To: _____	_____	_____	_____	_____
From: _____	_____	_____	_____	_____
To: _____	_____	_____	_____	_____
From: _____	_____	_____	_____	_____
To: _____	_____	_____	_____	_____

In addition to your work history, what other experiences, skills, or qualifications would especially fit you for work with the Wildling Art Museum? Please include any recent unpaid work experience.

After reading and/or discussing the job description for the position you are applying for, do you feel you can effectively perform the essential job functions? If not, what can be done to accommodate you?

## PROFESSIONAL REFERENCES

(List three people, not related to you, whom you have known two or more years, and who are familiar with your vocational capabilities)

Name	Address and Phone Number	Business	Yrs. Acquainted
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

"I certify that the answers given in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on or material omissions from this application will result in disciplinary action, up to and including discharge. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information, personal or otherwise, and release all parties from liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time with or without cause and with or without prior notice. I further understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by the authorized executive of the Wildling Art Museum."

Signature \_\_\_\_\_ Date \_\_\_\_\_